Job Announcement

We would like to announce a new vacancy for a [job title] in the [marketing] department. Interested applicants must hold [BS] degree in [â€¦.] and should have at least [5] years of experience. Also applicants are required to [list additional requirements here]. The applicant will be responsible for [list responsibilities]. A complete job description is attached with this email for your reference. Priority is given to internally referred candidates so please feel free to tell any of your friends and relatives with matching qualifications. Interest applicants must send their resume to [some email]. Please contact me should you require any clarifications.

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