

## Casual Job Appointment Email

Subject: Welcome to [Organization Name]!

Hi [Employee Name],

We are excited to confirm your appointment as [Job Title], starting from [Start Date]. We can't wait to have you on board and look forward to your energy and ideas in our team.

Please join us at [Reporting Location] on your first day. If you have any questions before then, feel free to reach out.

Cheers,

[Sender Name]

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