

Formal professional cover letter for job interview

Subject: Application for [Job Title]

Dear [Hiring Manager's Name],

I am writing to express my interest in the [Job Title] position at [Company Name]. With [X years] of experience in [Your Field/Industry], I have developed a strong skill set in [Relevant Skills] and a proven record of [Achievements/Results].

I am enthusiastic about the opportunity to contribute to [Company Name] and believe my background aligns well with your requirements. I would be grateful for the chance to discuss my qualifications in an interview.

Thank you for your time and consideration.

Sincerely,

[Your Name]

[Contact Information]

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