Professional Job Offer Negotiation Letter

Subject: Discussion Regarding Job Offer Terms

Dear [Hiring Manager Name],

I hope this message finds you well. I am grateful for the opportunity to join [Company Name] as [Job Title] and appreciate the confidence you have shown in my abilities.

After careful consideration, I would like to discuss the proposed salary and benefits package. Based on my experience and industry standards, I am seeking a base salary of [Desired Amount], along with [specific benefits, if applicable]. I am confident that this adjustment will reflect my qualifications and the value I can bring to the team.

I remain enthusiastic about joining [Company Name] and contributing to its success. I would be happy to discuss this further at your convenience.

Thank you for your time and understanding.

Sincerely,

[Your Name]

[Contact Information]

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