

Provisional / Preliminary Job Proposal Letter

Subject: Preliminary Employment Proposal for [Position Name]

Dear [Candidate Name],

We are pleased to provide a preliminary offer for the [Position Name] role. This offer is contingent upon final approvals and background verification. The proposed compensation is [Salary Details], with expected start date [Provisional Start Date].

Please review this preliminary offer and indicate your interest so we can proceed with the formal employment agreement.

Kind regards,

[HR Manager / Company Name]

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