## **Quick Job Proposal Email Template**

Subject: Job Offer â€" [Position Name]

Dear [Candidate Name],

We are happy to inform you that you have been selected for the [Position Name] position at

[Company Name]. The offer details are attached for your review.

Please confirm your acceptance at your earliest convenience.

Best,

[HR Team]

## **Get more templates here:**

https://www.lettersandtemplates.com/letters/job-or-employment-proposal-letter