

Casual Job Promotion Appreciation Email

Subject: Excited About My Promotion!

Hi [Manager's First Name],

I just wanted to say a huge thank you for offering me the promotion to [New Position]. I feel really grateful for this opportunity and excited to take on the new challenges ahead.

I truly appreciate your support and encouragement along the way. I'm looking forward to learning more and doing my best in this new role.

Thanks again,

[Your Name]

Get more templates here:

<https://www.lettersandtemplates.com/letters/job-promotion-acceptance-and-appreciation-letter>