

Heartfelt Appreciation Letter to Management

Subject: Thank You for the Promotion Opportunity

Dear [Manager's Name],

I am deeply honored to have been promoted to [New Position]. This achievement would not have been possible without the mentorship, guidance, and encouragement I have received from you and the entire leadership team.

I want to assure you of my utmost commitment to the new role. I will strive to bring positive results and to uphold the trust you have shown in me.

Thank you sincerely for believing in my potential.

Warm regards,

[Your Name]

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