

Quick Job Promotion Acceptance Message

Subject: Promotion Accepted

Dear [Manager's Name],

Thank you for promoting me to [New Position]. I am glad to accept and will continue to give my best efforts to support the team and the organization's goals.

Best regards,

[Your Name]

Get more templates here:

<https://www.lettersandtemplates.com/letters/job-promotion-acceptance-and-appreciation-letter>