

Heartfelt Job Refusal Letter

Subject: Gratitude and Declining Job Offer

Dear [Recipient Name],

I am truly honored to have received the offer for [Position Name] at [Company Name]. After much reflection, I have made the difficult decision to decline the position. This was not an easy choice, as I was very impressed with your organization and team.

I am grateful for the opportunity and hope that our paths may cross again in the future.

Thank you sincerely,

[Your Name]

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