

Creative Joining Note

Subject: Meet Our New Star: [Employee Name]!

Hey Team,

Big news! [Employee Name] is joining [Department/Team] as [Job Title] starting [Start Date].

[He/She/They] has awesome experience in [area/skill], and weâ€™re thrilled to have [him/her/them] onboard.

Letâ€™s give a warm, fun welcome!

Cheers,

[HR/Manager Name]

Get more templates here:

<https://www.lettersandtemplates.com/letters/joining-or-leaving-employee-announcement>