

Formal request for lease renewal

Subject: Request for Lease Renewal

Dear [Landlord Name],

I hope this message finds you well. My current lease for the property at [Property Address] is due to expire on [Expiration Date]. I would like to formally request a renewal of the lease for another term of [Renewal Period], under the same terms and conditions.

Please let me know the process to complete the renewal at your earliest convenience. I appreciate your consideration.

Sincerely,

[Your Name]

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