

Lease Cancellation Letter

Dear [Landlord's Name],

I am writing this letter to formally request the cancellation of my lease agreement for [Address] that I signed on [Date]. Due to unforeseen circumstances, I am no longer able to fulfill the terms of the lease and am therefore requesting that the lease be terminated.

I understand that this cancellation may result in the forfeiture of my security deposit. However, I would appreciate if you could refund it to me as soon as possible, as I will be vacating the premises by [Date].

I would also like to discuss any necessary steps that need to be taken before vacating the property, such as a walkthrough or any cleaning or repairs that need to be made.

Thank you for your understanding and cooperation in this matter. Please let me know if you need any additional information or documentation from me.

Sincerely,

[Your Name]