

Formal lease cancellation letter

Subject: Lease Cancellation Notice

Dear [Landlord's Name],

I am writing to formally notify you of my intention to cancel the lease agreement for the property located at [Address]. As per the lease terms, I am providing [X days/weeks/months] notice of my decision to vacate the premises.

My final day of tenancy will be [Date]. I will ensure that the property is returned in good condition and all keys will be handed over on or before the termination date. Please let me know the procedure for the security deposit return.

Thank you for your cooperation and understanding. I appreciate the opportunity to have rented your property.

Sincerely,

[Your Name]

Get more templates here: <https://www.lettersandtemplates.com/letters/lease-cancellation-letter>