

Formal lease termination letter to landlord

Subject: Lease Termination Notice

Dear [Landlord's Name],

I am writing to formally notify you of my intention to terminate the lease agreement for the property located at [Rental Property Address]. As required by the terms of the lease, I am providing [number of days, usually 30 or 60] daysâ€™ written notice. My intended move-out date will be [specific date]. Please advise me of the move-out procedures, including the inspection process and the return of my security deposit. I will ensure that the property is returned in good condition, with all keys and access devices handed over on or before the termination date.

Thank you for your understanding and cooperation. I appreciate your assistance throughout my tenancy.

Sincerely,

[Your Full Name]

Get more templates here: <https://www.lettersandtemplates.com/letters/lease-termination-letter>