

Short and Simple Leave Letter

Subject: Leave for [Child's Name]

Dear Principal,

Please grant leave to my child, [Child's Name], of class [Class/Grade], from [Start Date] to [End Date] due to [reason].

Thank you,

[Parent's Name]

Get more templates here:

<https://www.lettersandtemplates.com/letters/leave-letter-from-parents-to-principal>