## Informal digital request for child's leave due to family event

Subject: Leave Request for [Child's Name]

Hi [Teacher's Name],

We would like to request leave for our child, [Child's Name], from [Start Date] to [End Date] as our family will be attending a personal event. We appreciate your support in this matter.

Best regards,

[Parent's Name]

## Get more templates here:

https://www.lettersandtemplates.com/letters/leave-letter-from-parents-to-school