School Event Leave Letter

Subject: Leave Request for School Event Participation

Dear [Class Teacher's Name],

I am writing to inform you that my child, [Student's Name], will be representing our school in [Event Name] on [Date]. We kindly request leave from classes on this day to participate in the event.

We are proud of [Student's Name]'s enthusiasm and commitment, and we hope for your support in granting this leave.

Sincerely,

[Parent's Name]

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