

Provisional Inquiry Template

Subject: Inquiry About Legal Internship Opportunities

Dear [Hiring Manager's Name],

I am a [year] law student at [University Name] interested in exploring internship opportunities at [Law Firm Name]. I would like to inquire if there are available positions and what the requirements are.

I am keen to gain practical experience and contribute to your team. Any guidance on application procedures would be greatly appreciated.

Sincerely,

[Your Name]

[Contact Information]

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