

Professional tenancy confirmation letter template

Subject: Confirmation of Tenancy

Dear [Tenant's Name],

This letter serves to formally confirm that you are a tenant at [Property Address]. Your tenancy commenced on [Start Date] and is valid until [End Date], as per the lease agreement signed on [Lease Signing Date].

Should you require any additional information or documentation for official purposes, please do not hesitate to contact me.

Sincerely,

[Landlord's Name]

[Contact Information]

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