

Employment Verification Letter Template

Subject: Certification of Residence for [Full Name]

Dear Hiring Manager / To Whom It May Concern,

This letter serves as official certification that [Full Name] has been a verified resident at [Complete Address] since [Move-in Date]. As the [Title/Position] of [Organization/Property Management Company], I can confirm their continuous residency at this location.

During their tenancy, [Name] has maintained excellent standing as a resident, consistently meeting all obligations and demonstrating responsible conduct. Their current lease agreement runs through [End Date], and they have shown no indication of relocating.

This certification is provided for employment verification purposes. Should you require additional documentation or verification, please contact me directly at [Contact Information].

Sincerely,

[Certifier Name]

[Title/Position]

[Contact Information]

[Date]

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