

School District Enrollment Letter Template

Subject: Official Residence Certification for School Enrollment

To the Enrollment Office,

I hereby certify that [Student's Full Name] and their family are legitimate residents within the [School District Name] boundaries. The family has maintained primary residence at [Complete Address] since [Date], establishing them as qualified residents for enrollment purposes.

As [Relationship to Student/Title], I have direct knowledge of their residency status. The residence serves as their primary domicile where they receive mail, maintain personal belongings, and conduct daily activities. All utilities and municipal services are registered under the family name at this address.

This certification meets the residency requirements outlined in the school district's enrollment policies. I understand the importance of accurate residency verification for proper district assignment and am available for additional verification if needed.

Respectfully submitted,

[Certifier Name]

[Title/Relationship]

[Contact Information]

[Official Seal/Signature]

[Date]

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