

Social Services Residence Verification Letter

Subject: Residence Certification for Benefits Application

Dear Benefits Administration Office,

This letter provides official certification of residence for [Applicant Name] in support of their application for [Specific Benefit Program]. I certify that the applicant has maintained continuous residence at [Complete Address] within [County/Jurisdiction] since [Start Date].

As [Title/Position] with [Organization], I have verified this information through [Method of Verification - lease agreements, utility bills, mail delivery records, etc.]. The applicant's residential status meets all requirements for local benefit eligibility within our jurisdiction.

This residence serves as their primary dwelling where they maintain household establishment. The certification is provided in accordance with program requirements and federal guidelines for residence verification.

Please contact me at [Contact Information] should additional documentation or clarification be required for processing their application.

Officially certified,

[Certifier Name and Title]

[Organization/Agency]

[Official Contact Information]

[Date and Official Seal]

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