

Leadership Role Letter Template

Subject: Consideration for Leadership Promotion

Dear [Manager's Name],

I am writing to express my interest in being considered for promotion to [leadership position]. Over the past [duration], I have successfully led [projects, teams, or initiatives], achieving [results] and fostering collaboration within the team.

I believe my experience and leadership capabilities make me well-suited for this role. I would appreciate your review of my request and guidance on the next steps.

Thank you for your consideration.

Best regards,

[Your Name]

[Current Position]

[Contact Information]

Get more templates here:

<https://www.lettersandtemplates.com/letters/letter-of-consideration-for-promotion>