

LC Receipt and Acceptance Notification

Subject: Acknowledgment and Acceptance of Letter of Credit [LC Number]

Dear [Applicant/Buyer Name],

We are pleased to acknowledge receipt of Letter of Credit Number [LC Number] issued by [Issuing Bank Name] on [Date] in our favor for the amount of [Amount].

We have carefully reviewed all terms and conditions stipulated in the LC and are pleased to confirm that they are acceptable and in accordance with our commercial agreement dated [Date].

We shall proceed with the following:

- Manufacturing/procurement of the goods as specified
- Shipment by [Latest Shipment Date]
- Presentation of compliant documents to the bank within [number] days of shipment

We will ensure strict compliance with all documentary requirements including: [list key documents - invoice, packing list, bill of lading, certificate of origin, etc.]

Should you require any clarification or wish to discuss any aspect of this transaction, please feel free to contact us.

We look forward to a successful transaction and continued business relationship.

Warm regards,

[Your Name]

[Title]

[Company Name]

[Contact Information]

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