

Response to bank regarding document discrepancies

Subject: Response to Discrepancy Notice - L/C [Number]

Dear [Bank Manager],

Thank you for your discrepancy notice dated [Date] regarding the presentation under the referenced letter of credit. We have carefully reviewed the noted discrepancies and wish to provide the following response:

Regarding discrepancy #1: [Explain the discrepancy and your position]

Regarding discrepancy #2: [Provide clarification or corrected documentation]

We believe these discrepancies are minor and do not affect the commercial purpose of the transaction. The goods have been shipped as contracted, and all essential requirements have been met.

We request that you contact the applicant for waiver of these discrepancies and proceed with payment under the letter of credit.

Respectfully,

[Your Name]

[Company Representative]

Get more templates here:

<https://www.lettersandtemplates.com/letters/letter-of-credit-payment-terms>