

Import LC Proposal

Dear [Bank Name],

We seek to obtain a Letter of Credit for importing [Goods/Services] from [Supplier Name] in [Country]. The proposed LC value is [Amount], and it should be irrevocable, confirming payment upon presentation of compliant shipping documents.

Attached are our purchase order and contract details. Kindly confirm the issuance process and any fees applicable.

Sincerely,

[Your Name]

[Company Name]

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