

Letter Of Intent Agreement

[Date]

[Recipient's Name]

[Recipient's Address]

[City, State ZIP Code]

Dear [Recipient's Name],

We are pleased to submit this letter of intent agreement ("LOI") between [Your Company Name] ("Seller") and [Recipient's Company Name] ("Buyer") in connection with the proposed purchase of [Product/Service] ("Product") as follows:

Parties Involved: The parties to this agreement are Seller and Buyer.

Purpose: The purpose of this LOI is to set forth the basic terms and conditions under which the Seller agrees to sell and the Buyer agrees to purchase the Product.

Terms: The terms and conditions of this proposed transaction are as follows:

Product: [Describe the Product in detail]

Purchase Price: [Specify the purchase price]

Payment Terms: [Specify payment terms]

Delivery Terms: [Specify delivery terms]

Term of Agreement: This agreement will be valid for a period of [Specify the duration of the agreement].

Termination: This agreement may be terminated by either party upon [Specify the termination conditions].

Confidentiality: The parties agree that the terms and conditions of this LOI will be kept confidential and will not be disclosed to any third parties without the other party's prior written consent.

Exclusivity: For a period of [Specify the duration of exclusivity], Seller agrees not to negotiate with any other potential buyers or solicit any competing offers for the Product.

Governing Law: This LOI and any dispute arising out of it will be governed by and construed in

accordance with the laws of [Specify the governing law].

Signatures: This LOI will be effective upon the signatures of both parties below.

[Your Company Name]