

International Student Internship Letter

Subject: Letter of Intent for [Internship Position] - International Student Applicant

Dear [Hiring Manager's Name],

I am writing to express my enthusiastic interest in the [internship position] at [Company Name]. As an international student currently pursuing [degree] at [University], I am excited about the opportunity to gain practical experience in [field/industry] while contributing my unique perspective and skills to your organization.

I am particularly drawn to [Company Name] because of [specific reasons]. Your company's commitment to [specific value or initiative] resonates with my professional values, and I am eager to learn from your team's expertise in [specific area]. Through my academic work in [relevant courses], I have developed strong competencies in [relevant skills], and I am ready to apply this knowledge in a professional setting.

As an international student on an F-1 visa, I am authorized to work through [CPT - Curricular Practical Training / OPT - Optional Practical Training / other authorization]. I have already confirmed with my university's international student office that this internship would qualify for work authorization, and I am prepared to complete all necessary paperwork promptly. [For CPT: This internship is a required/integral part of my curriculum] [For OPT: I have/will have completed my degree by the start date].

I want to assure you that all visa and work authorization processes will be handled efficiently, and I am happy to work closely with your HR department to ensure full compliance with all regulations. The authorization process typically takes [timeframe], and I have already begun preparing the necessary documentation.

My international background has equipped me with [cross-cultural communication skills, multilingual abilities, global perspective, adaptability]. I am fluent in [languages] and have experience working in diverse, multicultural environments. I believe these qualities, combined with my technical skills and academic preparation, make me a strong candidate for this position.

I have attached my resume, transcripts, and documentation regarding my work authorization status.

I would welcome the opportunity to discuss how I can contribute to your team and address any questions about the work authorization process.

Thank you for your consideration.

Sincerely,

[Your Name]

[Contact Information]

[Current Visa Status]

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