Creative and enthusiastic intent letter

Subject: Stepping Up with Enthusiasm

Dear [Manager's Name],

I am excited to express my intent to apply for the [Target Position]. Over the years, l've had the

privilege of growing alongside this company, and l'm eager to take my journey to the next level.

I see this promotion not only as recognition of my past contributions but as an opportunity to dream

bigger for our team.

I've loved working on [specific projects] and pushing for innovative solutions. I'm confident I

can bring the same energy, creativity, and results-oriented mindset into this leadership role.

Thank you for considering my application with enthusiasm equal to mine.

Best regards,

[Your Name]

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