

Quick Message of Interest for a Promotion

Subject: Interested in the [Position Title] Opening

Hi [Manager's Name],

I just wanted to quickly express my interest in the [Position Title] position. I believe my background and recent contributions to [specific project or achievement] align well with the responsibilities of this role.

I'd be glad to discuss this further at your convenience. Thank you for your time and consideration.

Best,

[Your Name]

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