

Informal Letter of Interest for a Promotion to Supervisor

Subject: Interest in the Supervisor Position

Dear [Manager's Name],

I wanted to let you know that I'm interested in the Supervisor role that recently became available. I've enjoyed working under your leadership and learning from your management style. Over the years, I've taken on responsibilities that I believe have prepared me to lead a team effectively.

I'm confident that my experience, work ethic, and familiarity with our operations make me a good fit for the role. I'd love to discuss how I could contribute to our goals in this new capacity.

Thanks so much for considering me.

Best,

[Your Name]

Get more templates here:

<https://www.lettersandtemplates.com/letters/letter-of-interest-for-a-promotion>