

Casual Recommendation Email

Hi [Admissions Committee],

I am happy to recommend [Student Name] for your graduate program. Having worked with them on [projects/courses], I can vouch for their intelligence, curiosity, and collaborative spirit.

They are a motivated learner who would be a great fit for your program. Feel free to contact me if you need more details.

Best,

[Your Name]

[Title]

[Institution]

[Email]

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