

Professional Encouragement Message

Subject: You've Got This - Better Opportunities Ahead

Dear [Name],

I heard about the recent changes at [company name], and I wanted to reach out to let you know that I'm thinking of you during this transition period.

While this news must feel overwhelming right now, I want you to know that I have complete confidence in your abilities and resilience. Throughout our professional relationship, I've witnessed your exceptional skills, dedication, and innovative thinking firsthand.

This setback, though challenging, often opens doors to even better opportunities. Your talent and experience are valuable assets that any organization would be fortunate to have. Use this time to reflect on what you truly want in your next role and remember that sometimes the best career moves come from unexpected circumstances.

I'm happy to serve as a reference, help with networking connections, or review your resume whenever you're ready. The job market recognizes quality, and you certainly have that in abundance.

Keep your head up â€” I'm rooting for you.

Best regards,

[Your name]

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