

Official condolence for military spouse

Dear [Rank] [Last Name],

Subject: Official Condolences on the Loss of [Spouse's Name]

On behalf of [Unit/Installation] and the United States Army, I extend our deepest condolences on the tragic loss of your spouse, [Spouse's Name]. Military spouses serve alongside their soldier partners, making sacrifices and providing support that enables our mission success. [His/Her] contributions to our military community will not be forgotten.

As you navigate this difficult time, please know that the full resources of the Army community are available to you and your family. The Family Readiness Group, Chaplain services, and Survivor Outreach Services are all prepared to provide assistance with immediate needs and long-term support.

Your leave request has been approved, and your duties have been reassigned to ensure you can focus entirely on your family and the arrangements that need to be made. If additional time is required, please coordinate with [Name/Position] to extend your leave as necessary.

[Spouse's Name] was an integral part of our military family, and [his/her] loss is felt throughout the entire community. We are committed to ensuring that you and your children receive all the support and benefits you are entitled to during this transition.

Please don't hesitate to contact me directly if there is anything specific our unit can do to assist you during this time. You are not alone in this – your Army family stands with you.

With profound sympathy and respect,

[Your Name]

[Command Position]

[Official Title]

[Contact Information]

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