

Conditional Agreement Letter

Subject: Conditional Agreement on [Project/Service]

Dear [Recipient Name],

This letter outlines our provisional understanding regarding [specific matter]. This agreement is conditional upon [specific conditions being met], after which a formal contract will be executed. Responsibilities and deliverables will be temporarily observed as discussed. We look forward to formalizing this agreement once conditions are satisfied.

Sincerely,

[Your Name]

[Title]

[Company Name]

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