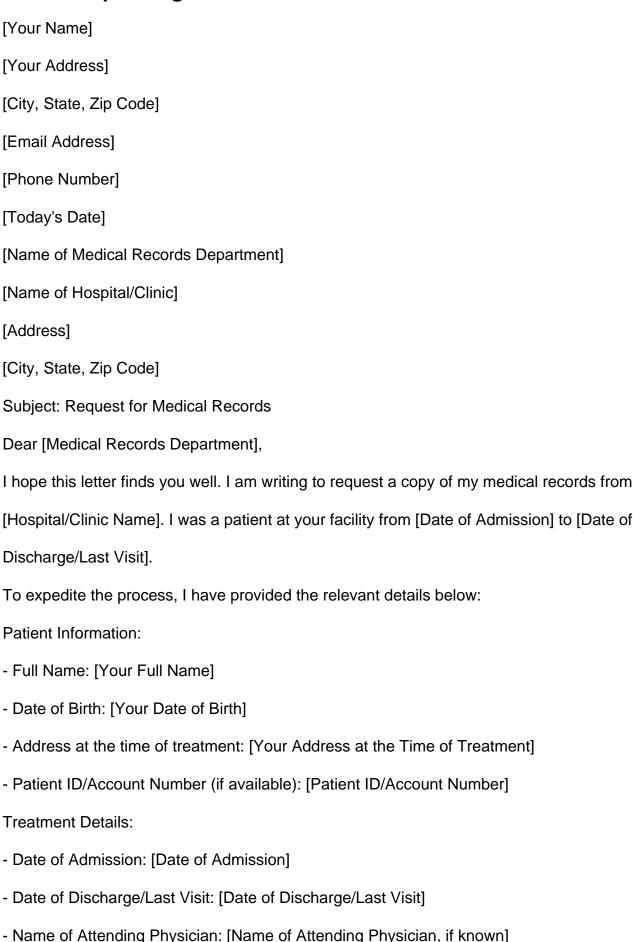
## **Letter Requesting Medical Records**



- Reason for Hospitalization/Visit: [Brief description of the reason for hospitalization/visit]

Please let me know the necessary steps to fulfill this request, including any fees associated with obtaining the medical records. If possible, I would prefer to receive the records in an electronic format via secure email or on a password-protected CD.

I understand that there may be certain processing time involved, but I kindly request that the records be provided to me at your earliest convenience. Should you require any additional information or documentation to complete this request, please do not hesitate to contact me.

Thank you for your prompt attention to this matter. I value the importance of having access to my medical history for personal and health-related reasons. Your cooperation is greatly appreciated. If you have any questions, please feel free to reach out to me via email at [Your Email Address] or by phone at [Your Phone Number].

Sincerely,

[Your Full Name]

[Your Signature if sending a physical letter]