

Urgent Medical Records Email

Subject: URGENT - Medical Records Request for Emergency Care

Dear Medical Records Team,

I am writing to request immediate release of medical records for emergency medical care purposes.

This is a time-sensitive request.

Patient: [Full Name]

DOB: [Date]

Last Admission/Visit: [Date]

Reason for Urgency: [Brief explanation - emergency surgery, critical diagnosis, etc.]

I specifically need:

- Recent test results and lab work
- Current medication list
- Relevant medical history
- Any imaging studies from the past [timeframe]

The receiving physician is [Doctor Name] at [Hospital/Clinic Name], and records can be sent directly to [fax number/secure email]. I understand this is an urgent request and greatly appreciate your immediate attention.

I can be reached at [phone number] for any questions or clarification needed to expedite this process.

Time-sensitive - please prioritize.

Thank you,

[Name and contact information]

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