

Letter for Release of Insurance Claim Funds through Bank

Subject: Request for Release of Insurance Claim Funds

Dear [Bank Manager's Name],

I am writing to request the release of insurance claim funds received by your branch on [Date] on my behalf. The claim relates to policy number [Policy Number], and the insurance company has confirmed the transfer of [Amount] into my account [Account Number].

I request your assistance in making these funds available for withdrawal or transferring them to [other account details, if applicable].

Please let me know if I need to complete any formalities at your end.

Sincerely,

[Your Name]

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