

Workplace injury compensation claim

Subject: Claim for Workplace Injury Compensation

Dear [Employer's Name],

I am writing to formally request compensation for the injury I sustained on [Date] while performing my duties at [Workplace/Department]. The injury has resulted in medical expenses and loss of working hours, directly impacting my financial stability.

As per workplace safety regulations and company policies, I kindly request reimbursement for medical treatment, recovery time, and any additional expenses related to the incident. Attached are medical certificates and bills to support my claim.

I appreciate your cooperation and swift action in addressing this matter.

Sincerely,

[Your Name]

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