

Reimbursement claim letter template

Subject: Reimbursement Claim for Hospitalization " Policy [Policy Number]

Dear [Insurance Team],

I was hospitalized at [Hospital Name] from [Start Date] to [End Date] due to [Medical Condition]. I am submitting this letter along with all relevant hospital bills, discharge summary, and prescriptions for reimbursement.

Please acknowledge receipt and inform me of the claim processing timeline.

Sincerely,

[Your Name]

[Contact Number]

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