

Formal Removal Request

Subject: Request to Remove Unauthorized Inquiry

Dear [Credit Bureau Name],

I am writing to formally request the removal of an unauthorized inquiry listed on my credit report. The inquiry in question was made by [Company Name] on [Date], which I did not authorize.

Please investigate this matter and remove the inquiry from my credit report. I have attached relevant documents, including a copy of my identification and the report highlighting the inquiry.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Name]

[Your Contact Information]

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