

Formal Life Insurance Cancellation Letter

Subject: Request to Cancel Life Insurance Policy [Policy Number]

Dear [Insurance Provider],

I am writing to formally request the cancellation of my life insurance policy [Policy Number] effective immediately.

Please confirm the cancellation and provide details regarding any refunds, surrender values, or outstanding amounts that may apply.

Attached are my policy documents and identification for your reference. I would appreciate a written confirmation once the cancellation has been processed.

Thank you for your assistance.

Sincerely,

[Your Name]

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