Cover Letter for Entry-Level Maintenance Job

Subject: Application for Entry-Level Maintenance Position

Dear [Hiring Manager's Name],

I am excited to apply for the entry-level maintenance position at [Company Name]. Although I am

new to the field, I have completed vocational training in general maintenance and am eager to apply

my skills in a practical, hands-on environment. I am a quick learner who enjoys solving technical

problems and working with my hands.

During my internship at [Training Center or Previous Company], I assisted senior technicians with

HVAC servicing, minor electrical repairs, and general building upkeep. I understand the importance

of punctuality, precision, and attention to detail in maintenance work.

I look forward to the possibility of joining your team and growing within your company. Thank you for

considering my application.

Kind regards,

[Your Name]

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