

Heartfelt Marriage Leave Letter

Subject: Request for Leave on Marriage Occasion

Dear [Manager's Name],

I am overjoyed to share that I will be getting married on [wedding date]. I would be grateful to take leave from [start date] to [end date] to celebrate this milestone with my family and loved ones. Your support during this important time would mean a lot to me.

I will ensure that all work responsibilities are managed before my leave.

Thank you for understanding.

Sincerely,

[Your Name]

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