MBA Acceptance with Deferral Request Template

Subject: Acceptance of MBA Admission with Deferral Request - [Your Name]

Dear Admissions Committee,

I am thrilled to accept my admission to the MBA program at [University Name]. However, due to [specific reason: military deployment/family circumstances/unique professional opportunity], I respectfully request to defer my enrollment from [original term] to [preferred term].

The circumstances requiring this deferral are [brief explanation]. I believe this experience will actually enhance my contribution to the program by providing additional real-world perspective and leadership experience.

I understand that deferral approval is subject to availability and program policies. I am prepared to reconfirm my interest closer to my preferred start date and understand that any financial commitments may need to be adjusted accordingly.

I have attached supporting documentation for my deferral request and remain fully committed to joining this exceptional program. Please let me know if additional information is needed to process this request.

Thank you for your understanding and flexibility.

Respectfully,

[Your Full Name]

[Application ID]

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