

Request for approval of group project

Dear [Professor/Department Head],

We, the undersigned MBA students, are seeking permission to conduct a team project on

“[Project Title]”. Our team members include [List Names and IDs].

The project aims to [briefly state aim, e.g., analyze digital marketing strategies]. We commit to collaborative work, regular reporting, and adherence to ethical guidelines.

Kindly grant us the required permission to commence this project.

Sincerely,

[Student Names]

[Contact Information]

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