

Confirmation of Medical Appointment

Subject: Confirmation of Appointment on [Date]

Dear [Patient Name],

This email confirms your appointment scheduled for [Date] at [Time] with [Doctor's Name] at [Clinic/Hospital Name], located at [Address].

Please arrive 15 minutes early to complete any necessary paperwork. Remember to bring:

- Your insurance card
- Photo identification
- List of current medications
- Any relevant medical records

If you need to reschedule or cancel, please contact us at least 24 hours in advance at [Phone Number].

We look forward to seeing you.

Best regards,

[Clinic Name]

[Contact Information]

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