## Casual medical leave message template

Hi [Manager's Name],

I wanted to let you know that l'm feeling under the weather and need to take medical leave from [Start Date] to [End Date]. l'II make sure [Colleague's Name] has all the information to cover for me while l'm away.

Thanks for understanding!

Best,

[Your Name]

Get more templates here: <a href="https://www.lettersandtemplates.com/letters/medical-leave-request-letter">https://www.lettersandtemplates.com/letters/medical-leave-request-letter</a>