Homeowners Association Meeting

Subject: Monthly HOA Meeting - Your Input Needed!

Dear Neighbors,

Our monthly Homeowners Association meeting is scheduled for [Date] at [Time] in the community clubhouse. Your participation helps shape our neighborhood's future!

This Month's Hot Topics:

- Proposed playground renovation
- Parking policy updates
- Landscaping budget approval
- Security patrol schedule changes

Special Announcements:

- New board member nominations open
- Community garage sale planning
- Holiday decoration guidelines

Refreshments will be provided. Childcare available upon request (please RSVP).

Can't attend in person? Join us virtually via [Platform Link].

Let's work together to keep our community thriving!

Best,

[Your Name]

HOA Secretary

[Community Name]

Get more templates here:

https://www.lettersandtemplates.com/letters/meeting-announcement-sample